

## TERMS & CONDITIONS – DELEGATE

### 1. REGISTRATION & ACKNOWLEDGEMENT

Registration for an Event must be made through a online registration form and be submitted to the Organiser<sup>1</sup>. The registration will constitute the Delegate's commitment of participation and acknowledges these Terms and Conditions. The registration shall not be deemed to be accepted until approved in writing by the Organiser. The Organiser reserves the right to accept or reject registrations without giving any reason.

### 2. ATTENDANCE & SECURITY

Only Delegates who have received a written confirmation can be sure of entrance to the event. We cannot be held responsible for the non-arrival of the registration information. If you have not heard from us within 14 days after submitting the registration, please contact us at [events@canso.org](mailto:events@canso.org).

All Delegates will be required to wear badges while in the Event area at all times.

### 3. LEGAL

The relationship between CANSO and the Delegate will be exclusively governed and construed in accordance with the laws of the Netherlands without giving effect to any principles of conflicts of law. If no agreement can be reached, any dispute related to the commercial relation will be taken in charge by the exclusive competence of the Dutch jurisdiction.

### 4. PAYMENT

Selected delegates may register free of charge, however the registration shall not be deemed to be accepted until approved in writing by the Organiser.

If applicable, paid registration are ideally received by credit card through the online payment module. CANSO accepts VISA, MasterCard, Maestro, JCB, and American Express.

For payments by bank transfer the Delegate should request an invoice from the Organiser, if applicable. Invoiced amounts shall be paid punctually, i.e. within 30 days after the issue date, unless otherwise agreed to in writing. Invoices issued later than 30 days prior to the Event opening date shall be due immediately in full. All payments must be received by the Organiser at least 5 days before the first day of the Event.

### 5. CANCELLATION POLICY

#### 5.1. Cancellation by the organiser (Force Majeure)

Neither the Organiser nor its employees, local managers or agents shall have any liability to the Delegate in case the Event is cancelled, postponed or relocated due to circumstances outside the Organiser's control including but not limited to war, fire, storm, explosion, national emergency, labour dispute, strike, lock-out, embargo, civil unrest, legal proceedings or government regulations that make it impossible or impractical for the Organiser in its absolute discretion to hold the Event.

#### 5.2. Cancellation by the Delegate

The following cancellation policy applies to all delegates. All cancellations must be sent in writing to the Organiser. The indicated cancellation periods refer to the time prior to the first day of the event in question.

Delegates wishing to cancel must give 1 months notice.

The following penalties will apply if cancellation is after this time:

- Up until 2 week notice a cancellation fee of 25% (excluding administration fees) will apply
- Less than 2 week notice a cancellation fee of 50% (excluding administration fees) will apply

<sup>1</sup> "The Organiser" is defined as CANSO Global Head Office, Transpolis Schiphol Airport, Polaris Avenue 85e, 2132 JH Hoofddorp, The Netherlands

## 6. LIABILITY

6.1. The Organiser reserves the right to amend any section of the event programme if necessary at any time. The Organiser will not accept liability for damages of any nature sustained by delegates or accompanying persons, or loss of, or damage to their personal property as a result of the CANSO event in question.

6.2 Participants should make their own arrangements with respect to personal insurance, along with travel insurance. CANSO strongly recommends that participants take out comprehensive medical and travel insurance, which should cover the possibility of flight cancellation due to strikes and other causes.

## 7. PRIVACY POLICY

Responsible and secure handling of your data is important to us. For detailed information, the CANSO Privacy Policy can be found [here](#).

By registering, delegates give the Organiser permission to make use of their image in the production of audio, photography and video recordings during the CANSO event and to publish these materials on the CANSO website and other publication channels and materials of the Organiser. Delegates who do not agree to being photographed or recorded to this end, have to inform the Organiser via [events@canso.org](mailto:events@canso.org) prior to the start of the event.

## 8. CULTURAL AWARENESS

CANSO asks the delegates of its events to be aware of cultural differences which may have to be taken into account when visiting another country. It is strongly advised to become familiar with these differences before travelling to the hosting country to avoid any inconveniences.

## 9. ADDITIONAL RULES & REGULATIONS

These Terms and Conditions contain the entire agreement between the Organiser and the Delegate and may not be changed orally, but only in writing signed by a duly authorised representative of the Organiser.